

## Events Enquiries



**THE  
LION HOTEL**

Thank you for considering The Lion Hotel as your venue.

Here at the Lion we can cater for a wide range of events such as Conferences, Private Dinners, Parties, Banquets and Wakes.

Below a list of our 2018 costs and capacities:

Room	Theatre	Board room	U-Shape	U-Shape using inside legs	Reception	Banquet	Cabaret
Vaults	–	20	15	21	–	–	–
Strutt *	40	22	19	–	30	24	–
Arkwright *	70	28	29	44	120	64 no dance floor 50 With dance floor	40

\* Licensed for Civil Ceremonies

Rooms	Sunday – Thursday	Friday – Saturday	Wakes
Vaults	£50*	£50*	Comp
Strutt	£80	£100	Comp
Arkwright	£180	£200	Comp

\* For Private Dining over 14 people there is no charge

All the above are our 2018 prices, inclusive of VAT and include the use of tables, chairs, linen, dance floor (Arkwright only), private bar (Arkwright only) and staffing costs.

To confirm your booking we would require a £100.00 non refundable deposit.

We are happy to help you with any other arrangements such as chair covers, photo booths, photographers, sweet carts, DJ's, bands and so forth.

Please do not hesitate to contact us if you have any questions or would like to meet with us to discuss your plans further and have a look around.

The Lion Events Department

01773 824033

[events@lionhotelbelper.com](mailto:events@lionhotelbelper.com)

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## Party Buffet Packages

### Option One

BBQ Pulled Pork & Smoked Cheddar Cob  
Homemade potato wedges, with a selection of sauces  
Selection of salads

£9.50 per person

### Option Two

Selection of sandwiches  
Sausage Rolls  
Pork pies  
Homemade quiches  
Selection of Lions Pizzas  
Lightly spiced sweet potato wedges  
Fruit Pavlova  
White chocolate and raspberry cheesecake

£12.50 per person

### Option Three

Dressed Poached Salmon Flat  
Selection of warm breads  
Meats– roast beef, honey glazed ham and sliced turkey (choice of 2)  
Vegetarian quiches  
Pesto penne pasta salad  
Spring onion and mayonnaise potato salad  
Tomato, red onion and mozzarella salad  
Homemade coleslaw  
Mixed leaves

A choice of:

Profiteroles, chocolate sauce and strawberries  
Or  
Scones with cream and jam

£19.50 per person

You must cater for at least 75% of your guests attending your event  
Unfortunately we do not allow outside catering to be brought into the hotel.

Allergy Advice, Some of our menu items contain nuts, seeds and other allergens. There is a small risk that tiny traces of these maybe in any other dish or food served here. Please ask a member of staff for more information.



# Dinner Party Menu 1

## To Start

### **Broccoli & Stilton Soup, Croutons**

*Served with a fresh bread roll*

### **Chicken Liver & Brandy Pate**

*Toasted wholegrain bread & balsamic red onion chutney*

### **Bruschetta**

*Topped with Pico de Gallo & goats cheese*

## To Follow

### **Prime Cut of Roast Beef**

*Served with Yorkshire pudding, mash & stock pot gravy*

### **Baked Atlantic Char**

*With a warm salsa Verde*

### **Pan Fried Chicken Breast**

*Served in a white wine, cream & mushroom sauce*

### **Stilton & Leek Tartlets**

*With cheese sauce*

## To Finish

### **Syrup Sponge**

*Served with vanilla custard*

### **White Chocolate Cheesecake**

*Served with pineapple & passion fruit salsa*

### **Vanilla Pannacotta**

*Served with ginger biscuit*

**All Mains Courses are Served with Roast Potatoes and Fresh Vegetables**

3 Courses £20.00

*Available for parties of 16 and above.*



# *Dinner Party Menu 2*

## To Start

### **Carrot & Coriander Soup**

*With curried oil & spicy croutons*

### **Duck & Fig Pate**

*Served with toasted brioche & a fennel & orange salad*

### **Mackerel Caesar Salad**

*With little gem, parmesan & anchovies*

## To Follow

### **Braised Lamb Shoulder**

*Served with lamb jus & pesto feta spinach*

### **Spinach & Ricotta Pithivier**

*with watercress sauce*

### **Baked Sea Trout**

*With white wine & chive cream*

### **Roast Sirloin of Derbyshire Beef**

*Served with Yorkshire pudding, mash potato and a rich stockpot gravy*

## To Finish

### **Sticky Toffee Pudding**

*Served with toffee sauce & clotted cream*

### **Dark Chocolate & Baileys Cheesecake**

*Served with vanilla Chantilly*

### **Tartelettes Aux Fruit**

*Custard tart topped with glazed fruit*

**All Mains Courses are Served with Roast Potatoes and Fresh Vegetables**

3 Courses £25.00

*Available for parties of 16 and above.*

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# Dinner Party Menu 3

## To Start

### **French Onion Soup**

*With gruyere cheese croutons*

### **Smoked Salmon**

*Beetroot & cream cheese roulade, toasted ciabatta, red onion & tomato salsa with citrus dressing*

### **Chicken Tikka Terrine**

*Cucumber & mint yoghurt & toasted brioche*

## To Follow

### **Pancetta Wrapped Monkfish**

*Set on spring onion mash served with pancetta & leek broth*

### **Pan Seared Duck Breast**

*Sliced smoked duck, fondant potato, buttered Savoy with spiced strawberry sauce*

### **Aubergine Parmigiana**

*Topped with mozzarella & red pepper hummus*

### **Roast Sirloin of Derbyshire Beef**

*Served with Yorkshire pudding, mash potato & a red wine jus*

## To Finish

### **Blackberry Cheesecake**

*Served with blackberry syrup, honeycomb & cherry Chantilly*

### **Dark Chocolate Delice**

*With salted caramel & hazelnut praline*

### **Tart Tatin**

*Served with caramelised apple & puff pastry with vanilla pod Chantilly*

**All Mains Courses are Served with Roast Potatoes and Fresh Vegetables**

3 Courses £30.00

*Available for parties of 16 and above.*

# Children's Dinner Party Menu



### **To Start**

Cheesy Potato Wedges

Tomato Soup  
*with bread roll*

Cheesy garlic Bread  
*with dip*

### **To Follow**

Cheese and Tomato Pasta Bake

Homemade Chicken Dippers  
*with chips and beans*

Fish fingers  
*with chips and mushy peas*

Cheese and Tomato Pizza

### **To Finish**

Chocolate Brownie

Selection of Ice Cream

Nutella Pizza  
*with strawberries or bananas*

Three courses - £10.00



# With sympathy...

## Wakes at the Lion Hotel



Bereavement is a difficult time and at The Lion Hotel we feel we can provide the ideal setting for loved ones wishing to celebrate the life of a relative or friend.

In order to assist with your planning and arrangements we have specifically produced a buffet menu to cater for all tastes. Our chefs are also happy to cater to any special dietary requirements which you may have.

If you have something in mind or would like to discuss the options in more detail please feel free to contact us.

### Menu

Selection of Sandwiches

Selection of Lion Pizzas

Homemade Quiche

Pork Pie

Thick Cut Spicy Potato Wedges

A Selection of Dips

Homemade Pork Sausage Rolls

Freshly Baked Scones with Jam & Cream

**Unlimited Tea & Coffee**

**£11.50**

\*Price per person includes buffet style lunch, Tea & Coffee & private use of the Arkwright or Strutt Suite for a maximum of 3 hours. Extra time can be charged at the usual room rate.

The Lion Hotel Ltd

Terms and Conditions

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The Lion Hotel, Bridge Street, Belper, Derbyshire, DE56 1AX  
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At The Lion Hotel, we like to keep things as simple as possible including our terms of business. This is to ensure that each party is familiar with the terms and conditioned outlined below before continuing with the booking process. If however, you have any questions, please feel free to speak to us before you sign this agreement.

This Agreement is between you, the client and us The Lion Hotel for bookings and reservations for an event such as conferences, banquets, weddings, function or letting including special occasions such as anniversaries, birthdays, dinners and dinner dances.

#### **Booking**

Any booking that you make will be treated as provisional and will be automatically released within 14 days from the date that the provisional booking was made unless the booking has been confirmed by receiving from you a signed copy of the Booking Form and this Agreement, as well as the deposit and unless you have a credit facility full credit or debit card details.

#### **Minimum Numbers**

We will agree with you at the time of your booking the minimum numbers for your event. Final numbers to be given at least 6 weeks prior to the event. However if the numbers go down significantly, the cancellation charges will be applied. If you provide less than 6 weeks' notice, the contracted numbers will be charged. If numbers are reduced, the venue reserves the right to re-allocate the room, to one more relevant to the size of your event. If you wish to increase numbers at your event this will be entirely at the discretion of the venue and you will pay the hotel such an amount of the price as is due in respect of the increased numbers.

#### **Arrival & Departure**

The venues facilities will be available as per your confirmed booking requirements 30 minutes prior to and after the scheduled start and finish times. Extensions for early arrival or late departure must be agreed with the venue prior to the event and a supplementary charge may be payable. Failure to vacate at this time shall entitle the venue to charge an additional waiting fee.

#### **Price**

We regret any price increases, but, unfortunately, in certain circumstances where our suppliers may impose increases and or surcharges, it may be necessary to pass on these price increases as we have no control over many of these items. Therefore in such circumstances, the prices quoted are subject to variation up to 12 weeks prior to arrival after which, except for variations due to client requirements, they may only vary due to changes in value added tax or other reasons outside the venues control, in which case they will be immediately notified to the client.

Should you make changes to your booking after the initial deposit has been paid, additional charges may apply and the venue may request an additional deposit to be paid for prior to your event. The venue may invoice you at any time in respect of any sums due for goods and service provided for your event by the venue.

#### **Availability**

All the rooms, facilities, services, extras and rates offered by the venue are subject to availability at the time of the booking. The venue reserves the right to relocate the event to an alternative room of a similar standard in the same locality should the venue not have the number and types of room available on the dates of the event.

#### **Cancellation**

For all meetings and events, our 'cancellation policy', is as follows:

For weddings and special occasion's cancellation charges payable by you:

- More than 52 weeks loss of Non-Refundable deposit
- Between 26 – 52 weeks before the event is scheduled to take place 50% of the total booking value
- Between 26 – 16 weeks before the event is scheduled to take place 75% of the total booking value
- Between 4 – 16 weeks before the event is scheduled to take place 90% of the total booking value
- Less than 4 weeks before the event is scheduled to take place 100% of the total booking value

For conferences, banquets other corporate events cancellation charges payable by you:

- Up to 4 weeks before the event is scheduled to take place 25% of the total booking value
- Between 4 and 2 weeks before the event is scheduled to take place 50% of the total booking value
- Less than 72 hours before the event is scheduled to take place 100% of the total booking value

You will also be subject to the above rate of cancellation charges for bedrooms reserved by the booking at a partner hotel which are not taken up or are cancelled. Unless they are able to re-let the bedrooms you will be charged the full rate of bedrooms vacated before the booked departure date for the remaining period of the booking or where the booking is not taken up or is cancelled, you will be charged the full rate of the bedroom for the period which the booking was made.

Should you wish to postpone your event; the acceptance of this will be at the sole discretion of the venue and maybe subject to an administration charge up to the value of the cancellation charge due at the date when the postponement is made.

You agree to reimburse the venue for any costs incurred by it arising from the consequential cancellation or postponement of the hotels arrangement with third parties.

#### **Cancellation by the Venue**

In the unlikely event that the venue has to cancel your booking, you will receive all your advance payments, although the venue and The Lion Hotel will not have any other liability.

However, the venue may only cancel if:

Any part of the venue is closed or unavailable due to events beyond our control.

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If you, or we, become insolvent, or in the case of an individual, becomes subject to a bankruptcy petition and/or you are unable to pay your debts as they fall due whether to the venue to The Lion Hotel its subsidiaries and associated companies or to and any third parties.

The booking, the persons associated with the booking and /or the purpose of the booking might damage the reputation of the venue or the company. Save for the terms of any credit granted to you by us you are more than 14 days in arrears with payment to the venue or The Lion Hotel or any of its subsidiaries and associated companies for previously supplied services.

Postponement by you of the event

#### **Payment terms**

You will need to give us a non-refundable deposit of £100 or for events with a value of less than £2,000 a deposit equivalent to £10 per person attending the event when you confirm your booking.

Full payment of the balance is due 35 days before the event, unless you have arranged credit facilities with the venue. Credit is not available for wedding parties.

At the venues sole discretion a credit facility maybe available upon request up to 35 days prior to the event, using our 'credit application form'. Confirmation must be sought by you after completion of the 'credit application form'. If you are not confirmed as a credit customer separate conditions apply, this can be found on this form. Where credit is extended, all payments are to be made to the venue within 28 days of the date of invoice and the venue reserves the right to amend or withdraw credit facilities at any time. Credit is not available for wedding parties.

Without prejudice to the above payments or outstanding invoices must be settled prior to departure from the venue.

If you fail to pay any amount due under this agreement on the due date, the venue may charge interest at annual rate of 4% above the base rate of Bank of Scotland for the period up to the due date and up to and including the date of receipt.

#### **Liability and insurance**

You the client will become liable to pay the full sum of the price of the booking and are therefore strongly advised to insure this sum against cancellation or substantial reduction.

Other than for death or personal injury caused by the negligence of the venue, the venues liability to you, your guests, representatives' and third party contractors is limited to the price of the booking. The venue does not accept responsibility for loss of, damage to, or theft of your, your guests and your representative's personal property including gifts, equipment, presentation material and vehicles parked on the venue premises, the venue is not liable for failure to perform its obligations to the extent that the failure is caused by any factor beyond its reasonable control.

The venue reserve the right to evacuate the venue in the event of a fire alarm or other emergency irrespective of whether it is a genuine emergency or not in order to protect all guests and staff. In this event, the venue does not accept liability for any consequent delay, disruption refund or compensation whatsoever to the event.

#### **General Matters**

For certain events the venue may charge a deposit of £500 against the cost of possible damage to the venue property, which could occur during the course of the event. Should any damage occur to the venue or venue property during your event then this deposit, or an appropriate part thereof, will be retained by the venue on account of the cost of such damage.

The venue reserves the right to judge acceptable levels of noise or behaviour of you and your guests, invitees and representatives and you must take all steps necessary for corrective action as requested by the venue. In the event of a failure, refusal or neglect in complying with management requests, the venue may immediately terminate the booking or stop the event without being liable for any refund or compensation.

It is the policy of The Lion Hotel not to discriminate on grounds of race, colour, nationality, religion, sex, marital status, age, ethnic origin or disability.

It's agreed that you are not acting on behalf of someone else and that this agreement is non-assignable without the venues prior written consent.

If you ask us to get a supplier to provide you with anything, the bill must be settled by yourselves and not by the venue it is your responsibility to ensure any supplier fully complies with all regulations, and in the case of bands/singers, discos and entertainment, the required 'public liability insurance' is in place.

All food and drink consumed at the event must be supplied only by the venue unless it is with The Lion Hotel written agreement whereupon the venue may charge a corkage or similar fee for all food and drink including prizes won at an event. The Lion Hotel will not be liable for loss or damage arising from the storage and consumption of a wedding cake at the venue.

Should you wish to bring your own equipment into the venue, you must ensure it has been tested and is safe to use. The Lion Hotel accept no liability for any equipment you bring to the venue and you are to comply with the rules set out in the health and safety at work act. For any 3<sup>rd</sup> party contractors visiting the venue (such as bands and entertainers) under your instruction, you must ensure current and adequate 'public liability insurance' is in place. Copies of electrical testing certificates and insurance policies must be made available on request. Should you have any queries, the venue will be happy to help. You will ensure that any third party contractors report to the venues duty manager and sign a contractor's indemnity form. The venue may in its absolute discretion refuse access to any contractor.

If you do not wish to deal with matters arising on the day you must name in writing a representative 24 hours in advance of the event who the venue should liaise with during the event. In doing so you acknowledge that you will be wholly responsible for any additional costs and variation to the event arising from any instruction given by your representative to the venue and its staff at the time of the event.



The venues name, the company's name, telephone and facsimile numbers, logo, website address shall not be used in any advertising or publicity without the express prior written consent of the general manager of the venue. The information provided by you may be processed by The Lion Hotel for the purpose it has notified to the data protection register. By confirming the booking, you consent to this processing of the information.

Any notice required to be sent under the terms of these terms of business must be in writing and must be sent by way of recorded delivery addressed to the venue at its trading address as notified to you as the time of booking.

The terms will be construed in accordance with English law and the venue and you submit to the exclusive jurisdiction of the English courts unless the venue is in Scotland where Scottish laws applies and the Scottish courts will have non-exclusive jurisdiction.

Organiser 1:

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Signature:

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Organiser 2:

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Signature:

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Date:

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The Lion Hotel Event Guidelines  
Outlining Health & Safety and Food Safety

At The Lion Hotel we aim to make sure that every event is special whilst ensuring health and safety guidelines are understood and applied. Listed below are a number of guidelines that we operate to ensure your event runs perfectly. If you have any questions regarding these, please contact any member of the management team who will be happy to answer your questions.

Special Need

If any of your party require any special assistance e.g. wheelchair user/food allergies, please contact us as soon as possible so that we can discuss your requirements.

Buffets

Buffets will be left out for 2 hours at ambient temperatures. At the end of this time, the food will be taken in the kitchen and disposed of. Unfortunately, due to food safety law, we are unable to allow any left-over food to be taken off the premises.

Cakes or other authorised food supplied by guests.

For food safety reasons we will take a small sample of any food that is brought on to our premises that is to be given to your guests.

Companies supplying food for guests

Companies supplying food to guests on the premises must have public liability insurance. We will also ask you to sign a disclaimer.

Activities organised for your guests by yourself to take place on our premises

You will need to let us know as soon as possible if you are considering using our premises for activities involving your guests. Before you book the activity we ask that you request the following from the supplier:

- Public liability insurance
- Risk assessment and a safe system of operation including supervision of the activity

We must conform to current legislation and before you make a firm commitment to the activity going ahead, we will check the details with our Company Health and Safety Manager. Helicopter landings/take offs must be authorised by our Company Health and Safety Manager.

Due to the ground being owned by the Sheffield City Council, if you wish to participate in activities within the ground that are outside of the venue building, please make us aware as soon as possible as certain items and activities must be liaised and confirmed between the council and the venue. Failure to do so may prevent you from partaking in such activities.

Bands/DJ's/Live entertainment

Any electrical equipment brought on to our premises must be in good working order and tested annually if it classes as portable appliance equipment. We reserve the right to suspend the use of any equipment if it appears to be in poor working order. Under no circumstances must any form of pyrotechnics be used without our permission.

All bands and DJ's are required to hold public liability insurance; a copy of which must be given to the hotel before your wedding. No PA system is permitted outside. All form of entertainment must finish at the agreed time of midnight with carriages ordered for 00:30 and departure at 01:00 unless an extension for late departure has been agreed with your point of contact within the venue.

Sky Lanterns

Sky lanterns should not be bought into and lit within the grounds as these pose a high risk to the park and its surroundings. If you wish to include sky lanterns within your celebrations, please highlight this to us on your initial appointment so that we can look at applying to the council for permission. Please note that that an additional charge may be applied.

Equipment brought on to our premises e.g. stands

These should be in good working order and constructed so that they do not pose a risk to others walking nearby.

Consumption of alcohol

The license for the venue allows the service of alcohol to be served until midnight on the day of the event, if you require an extension of this license please make us aware when booking your event. Under no circumstances will any alcohol be sold to under 18's and we may ask for proof of identification if appropriate.

Corkage

No wines, spirits, beers or food may be bought into the venue or its grounds, unless agreed with the venue.

Flowers

Should any floral decorations be arranged for the event, we kindly ask that it is pre-arranged with the yourselves and the floral creator for delivery to be made on the wedding day. The venue has no cool storage place for fresh flowers, and it is preferred that the floral creator is present to decorate the venue on the day. Timings for this procedure can be arranged with the event co-ordinator. After the event has ended, the wedding venue is cleared and reset for the following day's events, so any floral arrangements wished to be kept after the wedding reception, must be taken before 10am the following day.

Table decorations (favours, place cards etc.) /CD's

Table decorations and CD's can only be accepted at the pre-arranged meeting prior to the event. Items must be securely packaged and clearly labelled with party names

and date. After the event has ended, the venue is cleared and reset for the following day's events, so any decorations or CD's wished to be kept and collected should be taken at the end of the night.

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